

Quick Start for Use of Computer Resources

Login : EBS email address – sent to you by IT Dept
Password : Sent to you by IT Dept



I. WiFi Network

The campus has its own secure wireless network. You can connect your laptop and mobile devices.

The network's name is **WiFiGroupInseec**.

Connect your device using your **login** and **password**.

IMPORTANT: Some devices may encounter difficulties connecting to the wireless network. In most cases, those are old computers and/or buggy network card drivers. If you are unable to connect, please contact the IT department (contact@helpdesk.school).

II. Intranet / Moodle

To access our intranet, please open your browser to ebs.campusonline.me

You will then be asked to sign in, using your **login** and **password**.



Sign in with your organizational account

someone@example.com

Login = EBS email

Password

Password

Keep me signed in

Sign in

Cette connexion vous redirigera automatiquement vers votre site.

Etudiants : mot de passe oublié ?

If you forgot your password, click on this link.

You will be taken directly to our “**Online Campus**” (“Campus numérique”)

At the top of this page, you will find **direct links** to your EBS email account, your schedule, online folders for your classes (Moodle), an online library, etc.

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› VIE ÉTUDIANTE › ALTERNANCE

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Vie étudiante
Titre
Le nouveau partenariat
Forest Hill - EBS Paris
URL
Image de la page
lien
FOREST HILL

Agenda
Avril 2019
LU MA ME JE VE SA DI
1 2 3 4 5 6 7



1. Your EBS emails

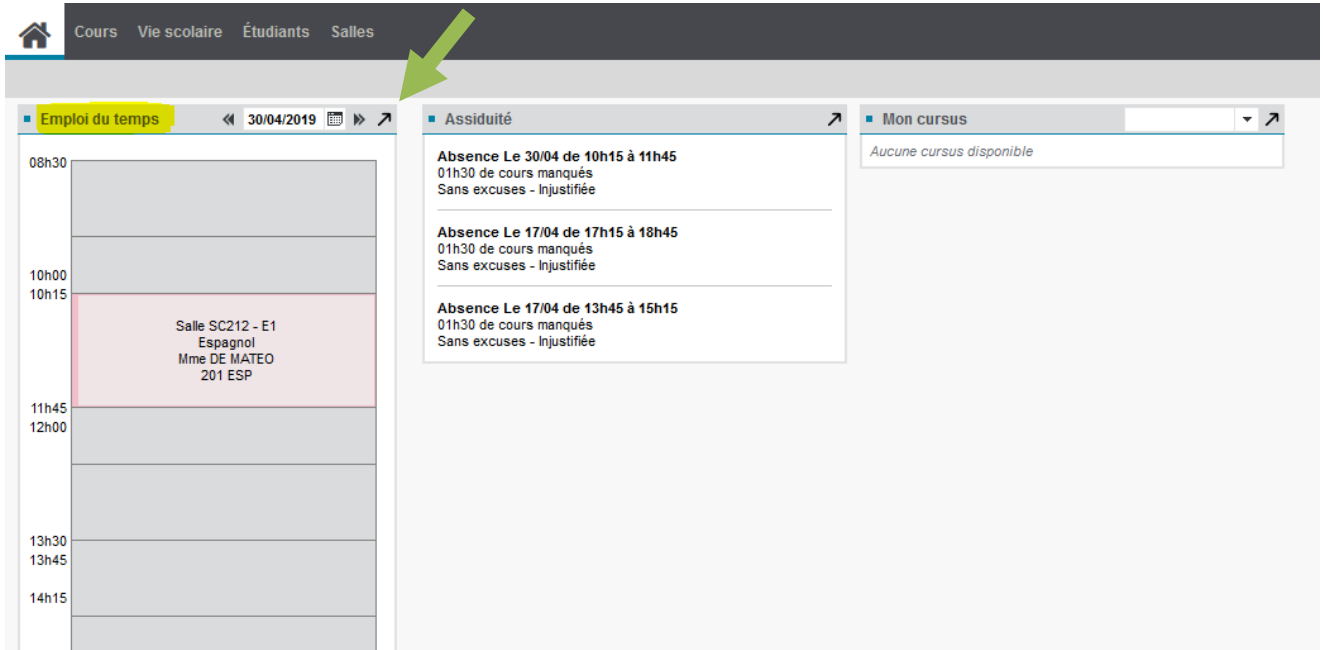
Home › PEDAGOGIE › GESTION DES ÉTUDES › INTERNATIONAL OFFICE › PROMOTION ECOLE › RELATIONS ENTREPRISES › STAFF
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This link will take you directly to your Office 365 EBS email account.



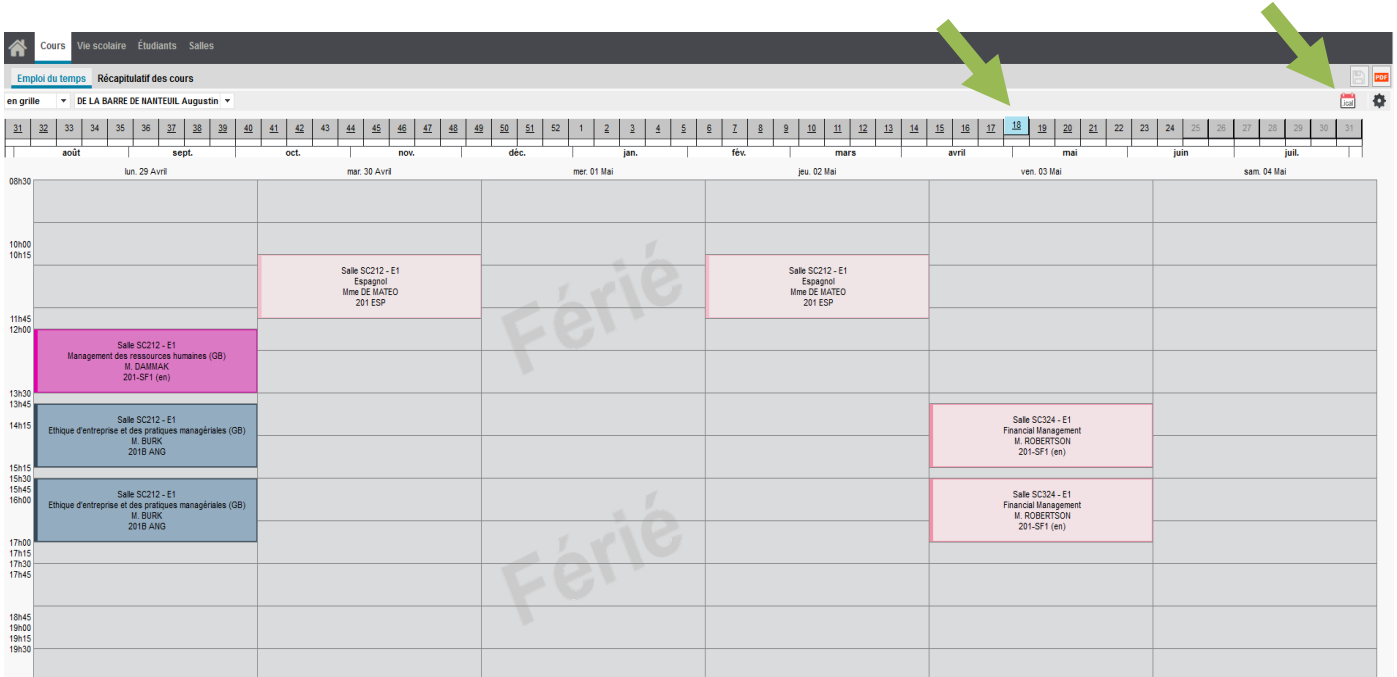
2. Your schedule

This link will take you to your personal schedule for the day. In the column called “emploi du temps” (schedule) click on the upper right corner arrow to expand your schedule to the whole week.

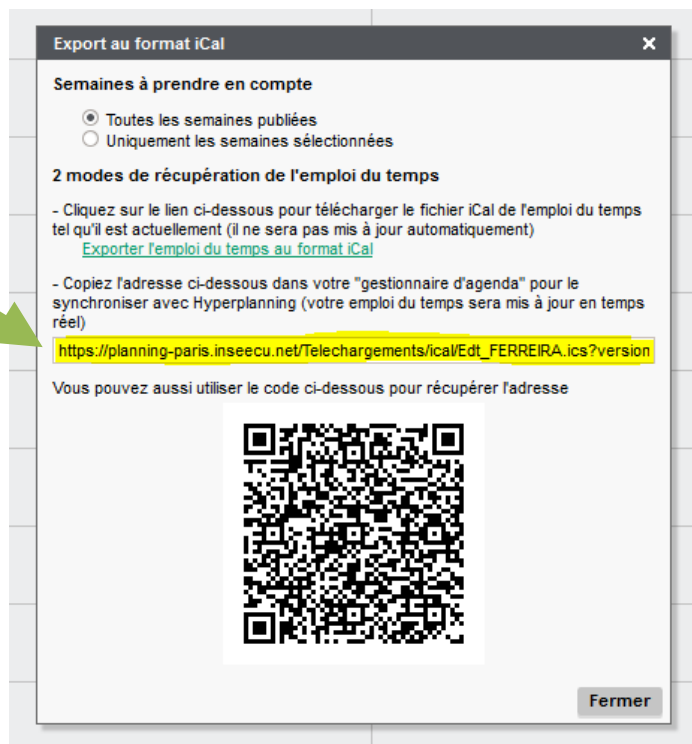


You can also check your schedule for upcoming weeks. Simply click on a different week number at the top of the calendar.

In the upper right corner, you can click on the iCal icon if you want to get access to your iCal link and export / import your calendar.



Your iCal Link



Export au format iCal


Semaines à prendre en compte

- Toutes les semaines publiées
- Uniquement les semaines sélectionnées

2 modes de récupération de l'emploi du temps

- Cliquez sur le lien ci-dessous pour télécharger le fichier iCal de l'emploi du temps tel qu'il est actuellement (il ne sera pas mis à jour automatiquement)
[Exporter l'emploi du temps au format iCal](#)
- Copiez l'adresse ci-dessous dans votre "gestionnaire d'agenda" pour le synchroniser avec Hyperplanning (votre emploi du temps sera mis à jour en temps réel)
https://planning-paris.inseeu.net/Telechargements/ical/Edt_FERREIRA.ics?version

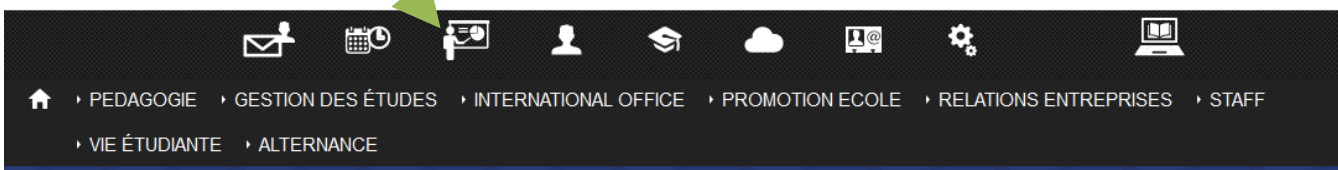
Vous pouvez aussi utiliser le code ci-dessous pour récupérer l'adresse



Fermer

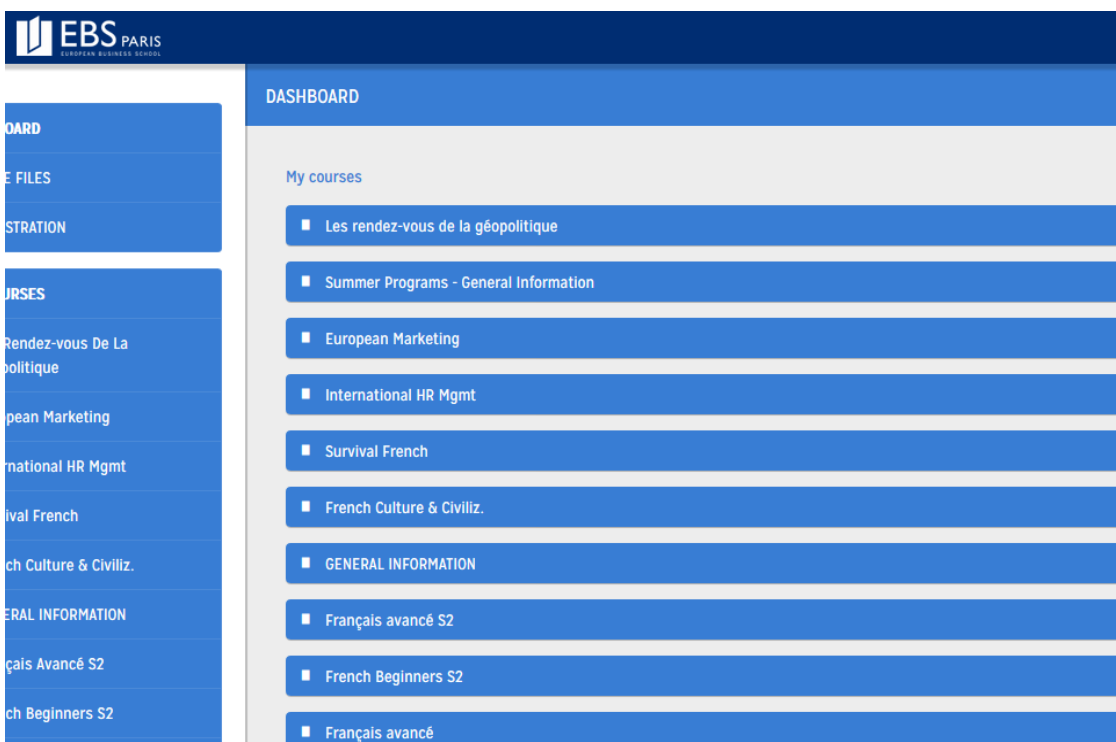


3. Your courses / Moodle



Navigation bar with icons for mail, calendar, user, graduation cap, cloud, social media, settings, and laptop. Below the icons is a menu with the following items: PEDAGOGIE, GESTION DES ÉTUDES, INTERNATIONAL OFFICE, PROMOTION ECOLE, RELATIONS ENTREPRISES, STAFF, VIE ÉTUDIANTE, ALTERNANCE.

This link will take you directly to your personal Moodle page with all the courses in which you are enrolled. You will be able to access each course folder to check documents uploaded by professors.



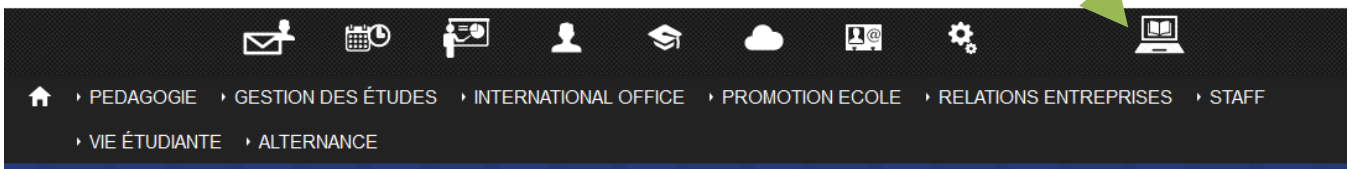
EBS PARIS
DASHBOARD

My courses

- Les rendez-vous de la géopolitique
- Summer Programs - General Information
- European Marketing
- International HR Mgmt
- Survival French
- French Culture & Civiliz.
- GENERAL INFORMATION
- Français avancé S2
- French Beginners S2
- Français avancé



4. Online Library



This link will take you to our online library where you will have access to many academic resources.



I. Printing

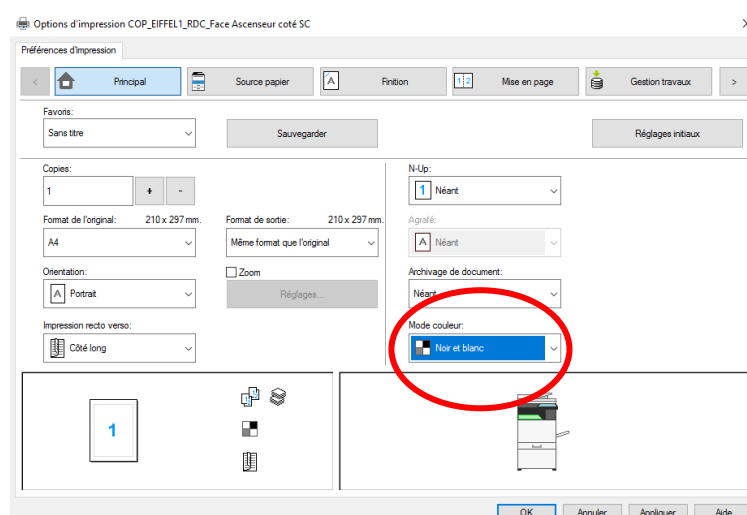
Your EBS student ID card allows you to print up to 500 pages on campus.

Printers are available at room B002 and at the Front Desk area

Instructions for printing

a. Printing using a computer from school

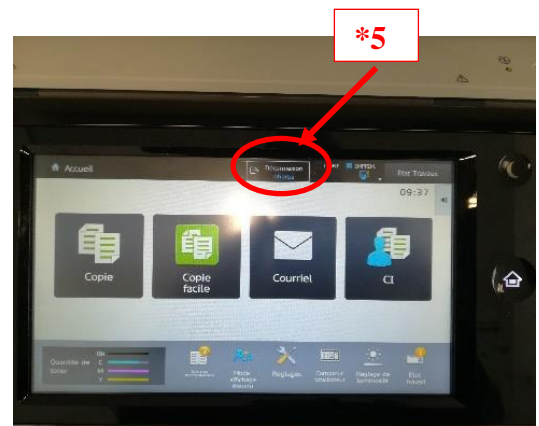
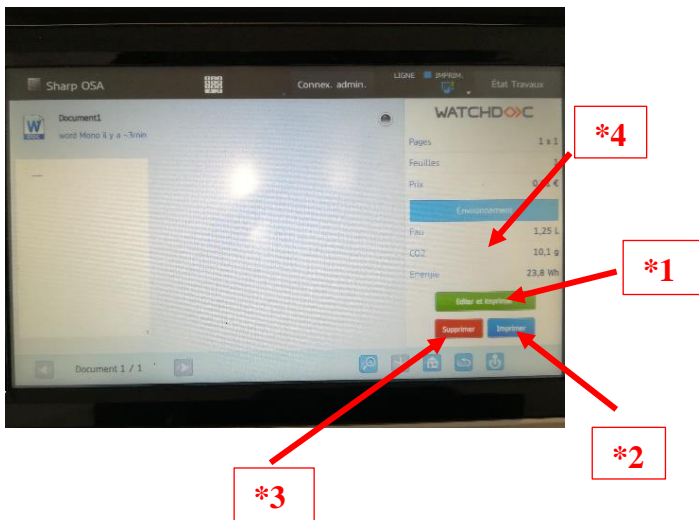
- Log in with your **EBS email address and your password**.
- Once you are logged into your session, the printer "**EIFFEL_ETU_COP_SHARP**" will be installed.
- Once you confirm the printing, the document will be available to be retrieved and printed out from any campus printer (Eiffel1 - Eiffel2 - Eiffel3).
- Among the printing options, in the color mode field ("Mode couleur") you can select either "noir et blanc" to print in black and white, or "couleur" to print in color.



- To retrieve your document, scan your student ID card on a printer (card reader location indicated by the red circle).



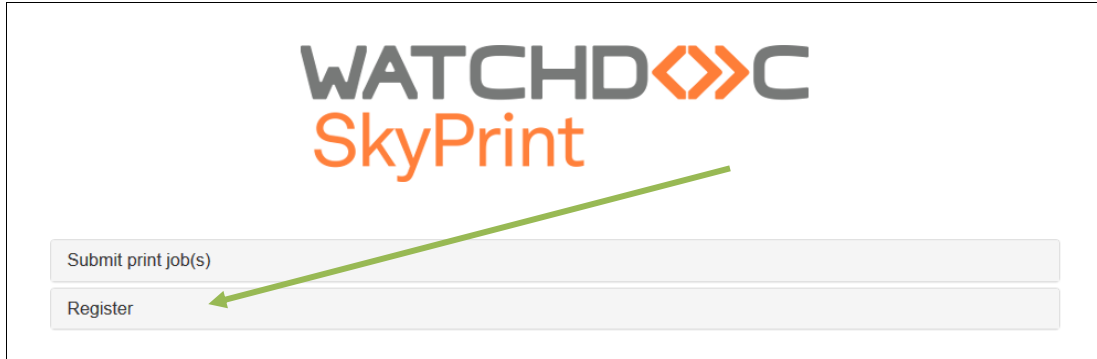
- Your document will appear on the touch screen. At this point, you can view your document (*1), Print (*2), Delete (*3), or check the carbon footprint (water, CO2, energy) of your printout (*4).
- When you are done, do not forget to log out (*5).



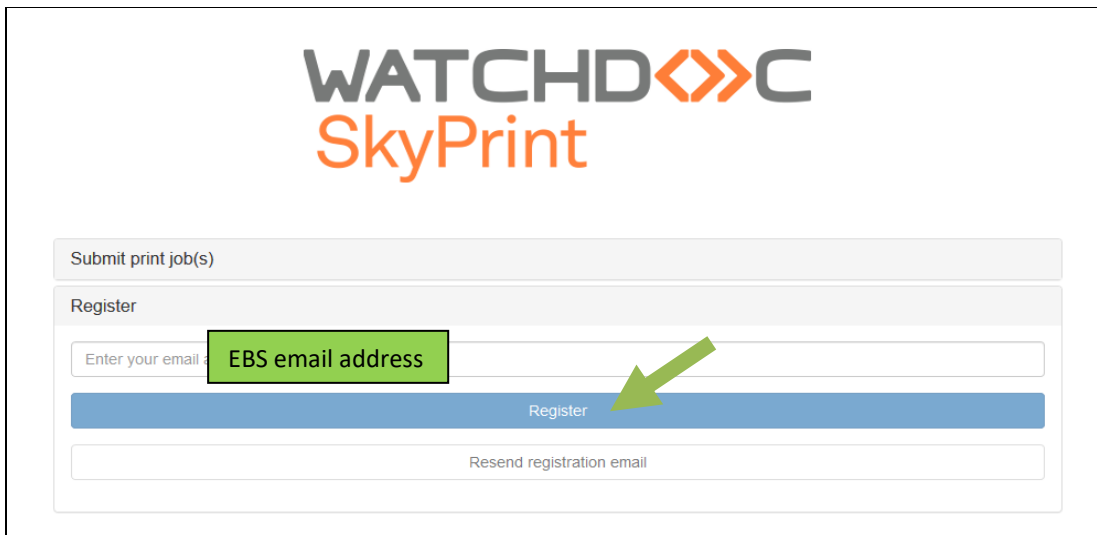
b. Printing using the WiFi network

1. Open your browser to the following URL (Chrome or Firefox)
<http://wifiprintinsec.cosmos.local>

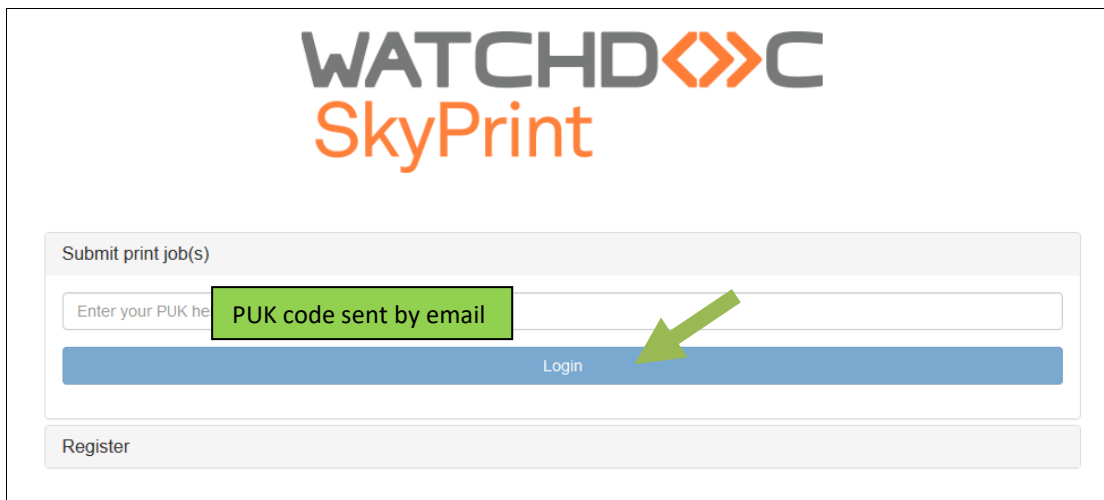
2. Once on this page, click on “Register”



3. Type in your **EBS email address** and click on “Register”. You will receive a confirmation email with a **personal code (PUK)**. **Save that code (for future printing)**.



4. Click on “Submit print job(s)”, type in the **PUK code** you received then click on “Login”.



5. Click on the first field to select your document (**max. size 30,0 MB**), then select the “Target” printer **SKYPRINT_CAMPUS EIFFEL**.
Click on “Submit”. Your documents will be available for printing on any printer on campus.
Scan your Student ID Card (or log in using your EBS email address and password), select your document and print it out.

WATCHD SkyPrint

Submit print job(s)

Click to select or simply drag and drop files here...
(Maximum file size: 30.0 MB)

Target SKYPRINT_CAMPUS EIFFEL

Submit

FERREIRA Katy
Logout



II. IT Support Contact

For assistance on IT resources:

- **Email:** contact@helpdesk.school (emails, passwords, computer lab, WiFi, printing...)
- **Phone:** 0800 862 012 (toll free number)
- **Website:** <http://helpdesk.insec.net>